



MARINA COAST WATER DISTRICT

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DIRECTORS

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President

THOMAS P. MOORE
Vice President

HERBERT CORTEZ
GAIL MORTON
MATT ZEFFERMAN

Board of Directors
Community Outreach Committee Meeting
Marina Coast Water District
March 2, 2021 at 3:30 p.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the March 2, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

To join the webinar:

<https://us02web.zoom.us/j/89510039920?pwd=R2FJUmtHRnBMVlJ2SEZ3UIZiMVU3QT09>

Password: 723815

To join via phone: 1-669-900-6833

Webinar ID: 895 1003 9920

Password: 723815

Committee Members

Herbert Cortez

Matt Zefferman

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comment on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes for the January 12, 2020 Meeting
4. Discuss Strategy for the NextDoor Forum
5. Discuss Outreach to the East Garrison Community
6. Identify Agenda Items for the Next Committee Meeting
7. Committee Member Comments
8. Adjournment

Draft Minutes
Community Outreach Committee Meeting

January 12, 2021

1. Call to Order:

The January 12, 2021 meeting was called to order at 3:35 p.m. by Director Cortez. In attendance via Zoom teleconference were:

- Committee members: Director Cortez and Director Zefferman
- Staff: Derek Cray and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the December 8, 2020 Meeting:

Director Zefferman made a motion to approve the minutes of December 8, 2020. Director Cortez seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Zefferman), 0-Noes, and 0-Absent.

4. Receive Final Draft Board Procedures Manual:

Mr. Cray and the Committee reviewed the latest version of the Board Procedure Manual.

Director Zefferman made a motion to forward the Board Procedures Manual to the Board for approval. Director Cortez seconded the motion. The motion was approved by a vote of 2-Ayes (Cortez, Zefferman), 0-Noes, and 0-Absent.

5. Discuss Strategy for the NextDoor Forum:

Mr. Cray noted that Vice President was able to acquire an account on NextDoor for the District and is looking to turn it over to the District for staff to monitor and make postings. He noted that the Operations and Maintenance Administrative Analyst has been handling all the District's social media accounts. Discussion followed.

6. Discuss Meeting Schedule for 2021:

Ms. Riso suggested moving the meeting day to the first Tuesday of the month so that staff would have more time to process any suggested changes to Board meeting items before the packet is distributed. The Committee members agreed to moving the meeting date to the first Tuesday of the month at 3:30 p.m.

7. Identify Agenda Items for the Next Committee Meeting:

The Committee members asked for the NextDoor Strategy to return.

8. Committee Member Comments:

Director Zefferman commented he was thankful that the Board Procedures Manual was ready for approval and welcomed Mr. Cray as the Interim General Manager. Director Cortez agreed with Director Zefferman's comments.

9. Adjournment:

Meeting adjourned at 4:20 p.m.